Myra Rozmiarek

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**Summary of Experience**

Ambitious, creative, and disciplined as a logistics and supply chain professional with a passion to succeed by meeting the deadlines and expectations of customers goals. Self-motivated, setting high personal/professional standards, supporting an energetic communication style to be able to maintain high standards for any organization in which employment has been attained.  Skilled in cross functional and cross-cultural team leadership with the ability to adapt to challenges while implementing solutions.

**Employment History**

**Domestic Operations, Titan Services, Grapevine, TX - Feb ’20 - Present**

* Manage domestic freight forwarding services by ensuring freight is compliant with regulations and aligns with all processes and procedures for optimal execution
* Provide adequate communication to grow and improve relationships with vendors as well as customers
* Strategic planning and forecasting of freight moving nationwide as well as cross docking, resolving problems in a timely and professional manner
* Analytical and detail-oriented providing large scale corporate logistics needs including RFI and RFQ
* Knowledge of requirements to enter, ports, airports, military bases as well as requirements for legal, over dimensional, and breakbulk moves.

**Account Manager, Becker Logistics, Las Colinas, TX - July ’19 – Feb ‘20**

* Managed key accounts that required complex problem solving, and strategic planning
* Planned, scheduled and coordinated pickups and deliveries for carriers and facilities
* Identify problematic areas and create immediate solutions
* Handled day to day operations along with managing/ training team members on customer SOPs
* Maintain and build relationships with clients and carriers
* Develop implementation guides and detailed documents for associates

**Project Manager, ChainLink Services, Fort Worth, TX - Aug ‘17 – July ‘19**

* Overall project and logistics management with transparency on all global business
* Supply chain management to deliver complementary solutions when needed
* Provide online data management for real time [access](http://chainlinkservices.com/what.htm) to increase organizational efficiencies
* Manage the equipment pipeline and provide solutions to remediate on demand expectations
* Implement training and information manuals to support management and department heads
* Proficient in Navision, truckstop, project forum, macropoint as well as creating customs documents and obtaining NAFTA documentation.

**Bus. Dev/ Logistics Coordinator, Swan Transportation, Fort Worth, TX - June ‘16 – Aug ‘17**

* Interaction with new customers, forming valuable relationships, including high volume functions
* Manage clients’ needs from start to finish by handling every aspect of their shipment: quoting, booking, updating, gathering all necessary documentation
* Efficient in Microsoft excel and databases to manipulate and organize information
* Intermodal experience, touching on complience regulations to enterports, airports and rail yards
* Manipulate freight to maximize trailer for most efficient runs, including over sized breakbulk

**Administrative, Twin Peaks, Fort Worth, TX - Jan '15 - June ‘16**

* Administrative duties, directory maintenance, logistics, restaurant equipment inventory and storage of products and files. Managed supplier relationships
* Maintain new hire documentation such as I9 forms, along with organizing pertinent documents

**Accomplishments:** Commercial Real Estate Certificate from Cornell University, Organized Operation Smile Charity Events, Top Sales Rep in each sales position, 5-time office sales contest winner